

**Dugsi Academy Charter School  
School Board Meeting  
Thursday February 27, 2014**

**Present Board Members:**

Shukri Hassan, Ahmed Elmi, and Jennifer Sherman

Absent: Saeed Fahia and Abdullahi Sheikh

Ex-Officio: Abdulkadir Osman, Pam Young

**1. Meetings Call to Order**

The Chairman Acting Shukri Hassan Elmi called the meeting was called to order at 4:00 pm.

**2. Approval of Agenda**

Call to Order, the agenda was approved, the motion to approve was moved by Jennifer and seconded by Ahmed

**3. Approval of minutes**

The minutes of last meeting of January 16, 2014 were approval. The motion to approve was moved by Jennifer and seconded by Ahmed

**4. School Financial Updates for January 2014**

Summary income Statement

Detailed Income Statement

Summary Report

Period balance Report

Bank Reconciliation Report

Journal Entry Report

Payment (In Any) Register

At the end of **January 2014** Revenue were greater than the expenses by \$64,366.

## **General Fund – 01**

- Fund 01 had a balance of \$89,198
- Dugsi has received 45% of budgeted revenue and spent 44% of budgeted expense.

## **Food Service Fund – 02**

- Fund 02 had a deficit balance of (\$24,832).
- Dugsi received 39% but spent 48% of the budgeted expense.

## **Balance Sheet**

- Dugsi has a cash balance of \$2,253,396 inclusive of balance in two checking accounts as well as the amount required by the bank to be reserved for the line of credit.
- Open invoices totaled \$64,157

The school finance for November and December 2013 was adopted and approved by the board, the motion moved by Jennifer and seconded by Shukri

## **5. Community Engagement**

Amina Fundraising scheduled on March 5, 2014 in evening. Board member staff parents and communities are all invited to participate

## **6. School closing:**

January 6 and 7<sup>th</sup>, all Minnesota schools were closed due to the cold weather. The board discussed whether the school has do make up for the closed days, but they agree not to do make up now but, if there is another snow closing day (s) the school board agreed in January 16<sup>th</sup> board meeting , make up for the day (s) missed. But, since the Cold weather school closing was also went through January 23, 27 and 28 the board decided to extend the school calendar and added the three make up days. The last day for student will be June 11, 2014 instead of June 6. The last day of the teacher and administration was also added three more days. The motion to approve was moved by Jennifer and seconded by Shukri

## **7. Student Progress Report:**

School Director presented February Student progress Report. Board asked questions about the report and board and school administration discussed.

**8. Policy about drop student off from school list:**

The board agreed any student who was enrolled at the other school(s) requests his/her transcript and other school document with parent consent should be dropped from the school list in order to get space for the other students who are in the waiting list. The motion to approve was moved by Jennifer and seconded by Ahmed

**9. New Board member – Kassim S. Mohamed:**

The board voted Mr. Mohamed to be Dugsi Board member, the motion to approve Mr. Mohamed was moved by Shukri and second Jennifer

**10. Board calendar Change:**

Since some of the board members would not be able to attend Thursday's board meeting, the board members agreed to change the board calendar from Third Thursdays to Third Wednesday of every Month. The motion to approve was moved by Jennifer and seconded by Ahmed

- **Board Training** – Board training is scheduled on Saturday April 19 (9:00 to noon) at Dugsi Academy.

**9. Other Business**

**10. Adjournment: 5:00 PM**

The motion to adjourn was moved by Ahmed and Seconded by Jen.