

**Dugsi Academy Charter School**  
**School Board Meeting Agenda**  
**Thursday, January 18, 2018**  
**4:00 PM**

**Board Members:** Jeremy Plaisance, Warsame Warsame, Mulki Hussein

**Absent:** Shukri Hassan, Abdullahi Sheikh

1. Call to Order

Meeting called to order by Jeremy at 4:15 PM.

2. Approval of January Agenda

The motion to approve the agenda was moved by Warsame and seconded by Mulki. The motion carries.

3. Approval of December Minutes

The approval of the Audit Presentation by Andy Herring of will be added to the December 2018 minutes. The motion to approve the agenda was moved by Warsame and seconded by Mulki. The motion carries.

4. Approval of Patricia McKee as New BOD Member

The motion to approve Patricia McKee (Term 1/18-6/18) as a new BOD Member was moved by Warsame and seconded by Mulki. The motion carries.

5. Community Comments

6. Financial Update

As of November 30, 2017 the school has received in Fund 01 a total of \$1,475,026 of current Fiscal Year State, Federal, and Local revenues which is 29% of its current budgeted amount. State aid revenue is slightly under budget through the accounting period because the School is getting paid on 300 ADM, whereas the budget reflect 330 ADM.

As of November 30, 2017 the school has expended in Fund 01 \$2,198,732 which is 35% of its current budgeted expense.

Dugsi Academy Charter School ended November 2017 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$723,706).

Dugsi Academy Charter School had a total cash balance of \$674,018 at the end of November 2017 reflected across all funds.

There was a balance of \$119,897 in current liabilities for general accounts payable and payroll liabilities at November 30, 2017. A portion of the liability is for payroll withholdings on the last day of the month which are not paid until the first days of the next month, thus they are reflected on the current balance sheet.

The motion to approve the November 2017 financial update was moved by Warsame and seconded by Mulki. The motion carries.

As of December 31, 2017 the school has received in Fund 01 a total of \$1,767,171 of current Fiscal Year State, Federal, and Local revenues which is 35% of its current budgeted amount. State aid revenue is slightly under budget through the accounting period because the School is getting paid on 300 ADM, whereas the budget reflect 330 ADM.

As of December 31, 2017 the school has expended in Fund 01 \$2,651,360 which is 42% of its current budgeted expense.

Dugsi Academy Charter School ended December 2017 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$884,189).

Dugsi Academy Charter School had a total cash balance of \$388,120 at the end of December 2017 reflected across all funds.

There was a balance of \$20,760 in current liabilities for general accounts payable and payroll liabilities at December 31, 2017. A portion of the liability is for payroll withholdings on the last day of the month which are not paid until the first days of the next month, thus they are reflected on the current balance sheet.

The motion to approve the December 2017 financial update was moved by Warsame and seconded by Mulki. The motion carries.

Preliminary Revised Budget for FY2017-18 was presented to be voted on during February's BOD Meeting.

#### 7. Accountability Dashboard

Presented by George Sand make new members aware of accountability timelines.

#### 8. Proposed Calendar Update

The current calendar for FY2017-18 has June 13 listed as the final student-contact day. To accommodate our families preparing for Eid, an updated calendar will have June 12 listed as the final student-contact day. This reduces the total number of student-contact days from 178 to 177.

The motion to approve the calendar update was moved by Warsame and seconded by Mulki. The motion carries.

#### 9. New Business

Kassim Mohamed has submitted his resignation letter to the BOD. The motion to approve Kassim's resignation was moved by Mulki and seconded by Warsame.

Board officers identified: Vice Chair (Mulki), Treasurer (Warsame), Secretary (Jeremy). The motion to approve the officer roles was moved by Warsame and seconded by Mulki.

#### 10. Adjourn

The meeting was adjourned by Jeremy at 6:00 PM.

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Notice: A portion of this meeting may be closed to the public pursuant to Minnesota Statutes Section 13D.03 or 13D.05

**Next Regular Board Meeting: Thursday, February 15, 2018**

**Board Secretary E-mail: [jplaisance@dugsiacademy.org](mailto:jplaisance@dugsiacademy.org)**