

**Dugsi Academy Charter School
School Board Meeting Minutes
Thursday, October 19, 2017
4:00 PM**

Board Members: Shukri Hassan, Kassim Mohamed, Jeremy Plaisance, and Sam Pfeifer

Absent: Ahmed Abas

1. Call to Order

Meeting called to order by Kassim as Acting Chair at 4:34 PM. Shukri will take over as Board Chair upon her arrival.

2. Approval of Agenda

The motion to approve the agenda was moved by Jeremy and seconded by Sam. The motion carries.

3. Approval of Minutes

The motion to approve the minutes was moved by Jeremy and seconded by Sam. The motion carries.

4. Community Comments

- Dugsi Academy staff will be conducting a fundraiser to support the victims of the recent attacks in Mogadishu
- SAYEC hosted a successful forum for St. Paul Mayoral Candidates
 - Next event Dugsi Academy will have an information booth

5. TRUENorth Turnaround Update

- Mary states she is very pleased with Dugsi's turnaround process
- Current budget is based on 350 students
 - Mary suggests we maintain our enrollment around 275 students
 - Mary is going to suggest to PUC a fund-balance of 15%
 - A 15% fund-balance would allow Dugsi Academy to maintain stability by:
 - Not receiving a large influx of students mid-year who have not been taught the expectations of Dugsi Academy
 - Avoiding lay-offs of staff

6. Budget Update

As of September 30, 2017 the school has received in Fund 01 a total of \$829,496 of current Fiscal Year State, Federal, and Local revenues which is 16% of its current budgeted amount.

As of September 30, 2017 the school has expended in Fund 01 \$1,121,965 which is 18% of its current budgeted expense.

Dugsi Academy Charter School ended September 2017 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$292,469).

As of September 30, 2017 the school has received in Fund 02 a total of \$0 of current Fiscal Year State, Federal, and Local revenues which is 0% of its current budgeted amount.

As of September 30, 2017 the school has expended in Fund 02 \$29,690 which is 9% of its current budgeted expense.

Dugsi Academy Charter School ended September 2017 with a current fiscal year to date Fund 02 deficit balance (revenues received less expenditures incurred) of (\$29,690).

The motion to approve the School Financial Update was moved by Shukri and seconded by Kassim. The motion carries.

7. MDE Update

- Annual Charter School Assurances is due at the end of October
 - Annual check to make sure school policies align with MDE
 - Sam will work with George to complete the form on behalf of the entire BOD
- MDE CMO EMO ESP Charter School Survey is also due at the end of October
 - Sam will complete the survey on behalf of the entire BOD

8. Prospective BOD Members

- Potential BOD Members have been given the job description and application
- Potential BOD Members include parent and community representation
- BOD Retreat for BOD and School Turnaround Committee (STC) will be tentatively scheduled for Saturday, December 2nd
- Kassim and Jeremy's terms will be extended until June 2018 when formal elections take place

The motion to approve the extension of Kassim and Jeremy's terms was moved by Shukri and seconded by Sam. The motion carries.

9. Accountability Dashboard and BOD Meeting Rubric

The rubric will have to change if the fund balance is reduced to 15%. (See Item 5)

10. New Business

Dugsi Academy's new Community Center will be hosting International Institute for an 8-week seminar on women's health.

11. Adjourn

The motion to adjourn was moved by Shukri and seconded by Kassim. The motion carries at 5:55.

Notice: A portion of this meeting may be closed to the public pursuant to Minnesota Statutes Section 13D.03 or 13D.05

Next Regular Board Meeting: Thursday, November 16, 2017
Board Secretary E-mail: spfeifer@dugsiacademy.org