

# **Dugsi Academy Charter School Enrollment Policy**

Approved by the Dugsi Academy Board of Directors on 03/15/2018.

## **I. PURPOSE**

The purpose of this policy is to observe M.S. 124D.10 (subd 9) and other statutes applicable to the enrollment of students in Minnesota charter schools.

## **II. GENERAL STATEMENT OF POLICY**

Dugsi Academy will be open to any Minnesota student in grades K-8. Admission shall not be limited on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, national origin, religion, or any other ground that would be unlawful.

- Dugsi Academy will admit each eligible student who submits a timely application, unless the number of applications exceeds the capacity of the student's requested grade level or the school building, in which case students to be admitted shall be chosen by lottery.
- Decisions regarding the total number of students to admit and the classroom configuration (which determines number of students to admit per grade) shall be made by the Board, or by the Executive Committee of the Board subject to review by the full Board at its next meeting.
- If more students apply than there are spaces, in the school building or at any grade level, Dugsi Academy will randomly select which students to admit by a lottery process, subject to sibling preference (if one student from a given family is admitted, siblings of that student who apply will also be admitted; siblings are considered brother, sister, foster child living full-time in the same household, or other child living full-time in the same household).
- Decisions regarding when to close the enrollment process and, if needed, hold a lottery to determine which students will be admitted, will be made by the Board, or by the Executive Committee of the Board subject to review by the full Board at its next meeting.
- Once Dugsi Academy is fully subscribed, a waiting list will be established for students who apply to be admitted. The waiting list will be maintained by a school official.