

Dugsi Academy Charter School  
School Board Special Meeting Minutes  
Friday, June 21, 2018

**Board Members:** Shukri Hassan (Chair), Warsame Warsame (Treasurer), Ahmed Elmi, Annette Gardner, Amina

**Absent:** Jeremy Plaisance (Secretary), Patricia McKee

### **1. Call to Order**

The meeting was called to order by Shukri at 2:16 PM.

### **2. Current Financials**

Meeting started with Pamela Mead discussing the history of Designs for Learning working with Dugsi Academy and how it communicates finances with the school. Prior to True North's involvement, Designs for Learning communicated more to the Board, however, in the past two years has been communicating more to True North. Still, Designs for Learning maintains their consistent communication with the board has been documented.

Ann Yang presented May 2019 Financial Statement Packet. The packet was accompanied with an additional document listing invoices as of June 20, 2019 and a payment schedule.

One attendee asked about the history of the spend down budget. Ann Yang discussed how the spend-down balance was used before and after True North's July 2017 arrival.

The motion to approve the May Financial Update was moved by Warsame and seconded by Annette. The motion carries.

### **3. Update from Corrective Action Committee**

Committee met last Wednesday and comprised of Annette, Warsame, Elmi, and Jim M. Concluded after paying TRA, PERA, and taxes there would still be \$111,528 to pay vendors at the end of June. The committee then scheduled payments for 6/24/19 and 7/1/19. Payment plans must be arranged with vendors with outstanding balances.

The motion to approve the payment schedule outlined by the Corrective Action Committee was moved by Annette and seconded by Warsame. The motion carries.

Shukri declared the Board will once again be designated as the authority responsible for approving payments.

The motion to designate the Board as the authority responsible for approving payments was moved by Shukri and seconded by Warsame. The motion carries. Warsame has been designated as in charge of approval for payroll and benefits.

### **4. Review of Finance Company Proposals**

Proposals have been submitted by four firms. The proposals will be received and one of the firms will be approved Wednesday, June 26th and the budget will be approved. Elmi will review Deci, Annette will review ILCA, Warsame will review Bergankov, and Shukri will review Designs.

#### **5. Financial Plan**

The Board made several motions noted in the agenda items above.

#### **6. Next Steps**

The Board will meet again on Wednesday, June 26th for a special board meeting.

#### **7. Adjourn**

The motion to adjourn the meeting was moved by Shukri and seconded by Elmi. The motion carries and the meeting was adjourned at 4:15 PM.